



CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS  
Veterans Home of California, Yountville

Located in the heart of scenic Napa Valley, the Veterans Home of California, Yountville is a community of and for veterans. Some 1,100 veterans (both men and women) live at the home. Founded in 1884, the Veterans Home of California, Yountville is the largest veterans' home in the United States. It provides residential accommodations and a wealth of recreational, social, and therapeutic activities for independent living.

*To qualify for job openings, you must have State list eligibility, or reinstatement/transfer. To obtain State list eligibility, please visit the State Personnel Board website at [www.spb.ca.gov](http://www.spb.ca.gov)*

Registered Nurse (8165)  
Full-Time/ Part-Time, Intermittent; Permanent – Continuous Filing  
\$6623.00-\$7665.00 (Based on Full-Time)  
(Includes a compensation benefits package)

**NOTE: Hiring for this vacancy is contingent upon obtaining all approvals prior to making a commitment**

Description:

The predominant duties for this position include, but are not limited to:

- Completes assigned weekly summaries as scheduled by the RN III on SNF and ICF Wards. Documentation in these summaries will reflect the patient care plan. Documentation on each shift of patient care will be done in the acute areas.
- Makes rounds with physician and reports any unusual patient conditions to physician and nursing supervisor without delay. Transcribes doctor's orders and makes out lab and X-ray slips. Gives medication, and records in proper area on Nurses' Notes. Assumes responsibility for seeing that consents, laboratory reports and charts are completed for patient going to surgery or for special treatments and, that patients are properly prepared.
- Interviews each patient on admission and:
  - A. Explains role of various staff members on the unit
  - B. Does nursing history and assessment
  - C. Identifies nursing problems including physical, emotional and social needs and begins formulating a written plan of care
  - D. Orient to physical layout of ward, specific ward routine, and use of call bell
  - E. Assures that physical inventory of patient's belongings is completed.
- Formulates a written care plan for each patient in consultation with all ward nursing staff and physician. Reviews plan monthly and as indicated by change in patient condition. Observes patients frequently, plans appropriate nursing care and documents pertinent information on Nurses' Notes. Identifies rehabilitation potential of individual patients and plans care directed toward attaining optimum level of function as demonstrated by:
  - A. Maintaining proper body positioning and body alignment of bedfast patients
  - B. Maintaining adequate nutritional fluid intake
  - C. Maintaining bowel and bladder training program
  - D. Assisting patients in adjusting to their disabilities and redirecting their interests
  - E. Assisting patients in the techniques of ambulation and carrying out exercise as directed by the physical therapist between his visits
  - F. Assisting and teaching activities of daily living (feeding, dress, grooming, and toilet activities)
  - G. Assisting in teaching re-motivation and reality orientation when appropriate
- Assures that appropriate vital signs are taken and recorded as indicated for level of care assigned. Assures that all patients have monthly weight taken and recorded and reports any significant change to the physician immediately.
- Assists in coordinating multidisciplinary team meetings on a weekly basis to ensure updating and review of every patient care plan on a quarterly basis on SNF and ICF Wards. Conducts daily patient care conferences on acute ward. Participates in change of shift report and communicates pertinent information to all members of the nursing team.
- Familiarizes staff with optimum standards of patient care and stimulates a positive attitude toward these standards. Insists that safety precautions and regulations for patients and staff be observed at all times. Assures that industrial injury reports are completed for any employee accident occurring on their tour of duty. Notifies Supervisor of incident. Cooperates with Nursing Education Department in evaluating new employees assigned to Ward during orientation period. Conducts daily rounds to evaluate personnel's performance in patient care.
- Participates in continuing education programs to maintain and upgrade nursing knowledge and skills. Makes suggestions through appropriate channels for revising procedures and policies when indicated. Participates in committees formed to improve quality of patient care as requested.
- Working Overtime.
- Other duties as related.

Requirement: California RN License

Desirable qualifications:

Strong communication and customer service skills

Good work ethic

Ability to work all shifts (some weekends may be required)

Experience working with Microsoft Office (Word, Excel and Outlook)

Benefits Package

Benefit packages vary; please visit the [www.spb.ca.gov](http://www.spb.ca.gov) website for benefit package information

Who may apply:

Applications will be accepted from individuals with permanent State Service in the class of Registered Nurse, or working in a class eligible for lateral transfer, reinstatement, or list eligibility to this class. Priority consideration will be given to candidates on the SROA list. Applications will be subject to screening and only the most qualified will be interviewed.

To Apply:

Visit our website at [www.cdva.ca.gov](http://www.cdva.ca.gov) or the State Personnel Board [www.spb.ca.gov](http://www.spb.ca.gov) to download the application. Submit your completed State Application (Std. 678), copy of valid California RN license and resume to: Veterans Home of CA, Yountville; Human Resources – Testing Unit; 110 California Drive; Yountville, CA 94599-1414

Testing for State Eligibility:

Visit our website at [www.cdva.ca.gov](http://www.cdva.ca.gov) OR [www.spb.ca.gov](http://www.spb.ca.gov) for test dates and locations.

Questions:

If you have any questions or to request information concerning this posting, or need assistance in the application process, please contact our Human Resources Department in Yountville at Voice: (707) 944-4550, TDD: (707) 944-4560.

November 14, 2008